



COLLEGE RECRUITMENT | EMAIL TEMPLATE

PLEASE READ: This template is to help guide you when contacting coaches via email. You DO NOT have to follow this template word for word, simply use it as a resource. Always double check and make sure you have the correct name of the coach and school you are reaching out to, especially if you are using the same email to reach out to various coaches.

SUBJECT LINE: Name, Grad Year, Team, Position

Dear Coach(s) _____, (Email all coaches on staff)

My name is _____, and I am currently a (freshman, sophomore, junior, senior) at _____ High School in Oregon with a _____ GPA. I will be graduating in _____. I currently play club soccer for Eugene Metro FC (you can add info to highlight any club team accomplishments). Along with continuing my education, I would love to play soccer at the (DI, DII, DIII, NAIA, JUCO) collegiate level.

School Specific Info In This Section – I'm interested in your college because.....make sure its specific to the school or program, but not too long. For example – a family member/friend is on or played for the program, you enjoy the teams playing style, put something that shows you have taken the time to research the school/program.

I have included a link to my highlight video and SportsRecruits profile, which has more information about me academically and athletically. I have also included the contact information for my club and high school coaches.

I really appreciate your time and consideration and look forward to learning more about [Insert School]. I would appreciate receiving information about any of your upcoming ID Camps.

Go [Insert Mascot], your name